

# MENA CONSULTANCY





# MENA CONSULTANCY

**Providing you with the support and direction you need to set up and operate your Middle East business, thoroughly and efficiently**

Are you looking to set up a legal commercial presence to grow your business in the Middle East? Do you require guidance on operating your existing business more efficiently?

**MENA CONSULTANCY** is one of the few company formation, legal and business advisory consultancies in the region who provide a complete end-to-end solution for all your business needs, including:

- Company Formation
- Nominee Local Partner Services
- Corporate and Commercial Legal Services
- Regulatory and Compliance
- Corporate Secretarial
- Government Liaison (PRO) Services
- Business Support Services
- Serviced Offices
- Professional Support Services



# COMPANY FORMATION

## Fit for purpose and properly licensed

**MENA CONSULTANCY** offers a full spectrum of company formation services, providing you with a complete end-to-end solution for your business set-up needs.

Our quick and effective approach to setting up a wide variety of corporate vehicles (onshore, offshore and special purpose companies) will ensure that your entity is fit for purpose and properly licensed, giving you the confidence to get on with your business.



# NOMINEE LOCAL PARTNER

## The right local partner

**MENA CONSULTANCY** can offer a secure, trusted and legally compliant corporate nominee structure or individual nominee local partner that safeguards the interests of the foreign party and allows it to own, operate, control and manage its business without recourse to the local partner.

Our nominee local partner services are secured by a suite of legally enforceable supplemental documents that provide you with the added security to run your business with minimal risk.





# COMMERCIAL LEGAL

## Ensuring your business is legally and commercially sound

**MENA CONSULTANCY** has a wealth of knowledge and experience in commercial transactions. We can provide advice on the practical applications of local laws and regulations and their potential impact on your business in the GCC region.

Our legal services range from drafting, preparation, review and negotiation of agreements for local and international transactions covering a diverse range of corporate and commercial areas.



# REGULATORY AND COMPLIANCE

## Thorough and knowledgeable interpretation of legislation and regulations

**MENA CONSULTANCY** offers professional regulatory and compliance services to both regulated and non-regulated clients.

We advise on the interpretation of financial onshore and free zone legislation and regulations, including pre and post incorporation requirements, regulatory filings, international best practices and corporate governance.



ABU DHABI GLOBAL MARKET  
سوق أبوظبي العالمي



# CORPORATE SECRETARIAL

## Keeping on top of things, so you don't have to

As new rules and regulations are frequently implemented by governmental and licensing authorities, the administration of legal entities and their corresponding compliance requirements have become increasingly challenging.

**MENA CONSULTANCY** provides a full corporate secretarial and administrative support service, including managing all your yearly and ad-hoc corporate filing requirements, ensuring your records are kept up-to-date and that filings are made in a timely manner.



# GOVERNMENT LIAISON SERVICES

## Dealing with government departments, leaving you hassle-free

Dealing with government departments and knowing their individual requirements can be time consuming and sometimes convoluted.

**MENA CONSULTANCY** has extensive experience with all governmental departments and semi-governmental entities, and a thorough understanding of the requirements of each of these departments.

We can act as your Public Relations Officer (PRO), and provide you governmental liaison and document clearing services such as visa processing, licensing, notarial and land department services.





# BUSINESS SUPPORT SERVICES

**Providing you the necessary support,  
so you can get on with your business**

**MENA CONSULTANCY**'s wide range of cost effective business support services means we can handle the formalities and cut through the red tape for you, leaving you to get on with your business.

We offer a wide range of peripheral business support services, including accredited certified legal translations, trademark registrations, applications for police clearance certificates, company deregistration services, document legalisation, and attestation services at both Ministry level as well as at various regional embassies and consulates.



# SERVICED OFFICES

## Office solutions to suit your needs

From its strategic location on Burj Khalifa Street, the Oryx World Business Centre occupies a central position at the heart of Dubai's cosmopolitan Business Bay district.

Our complete Office Solutions offering includes spacious, elegantly furnished ready to move in offices which are DED compliant and are available in various sizes depending on your budget.

In addition, we also offer Day Offices, Flexi Desks, Virtual Offices and Meeting Solutions on flexible contracts.





# PROFESSIONAL SERVICES

## Helping your business run smoothly

As an extension of our Serviced Offices services, we can also provide the following associated professional services to assist you in running your business:

- A dedicated Call Answering service which includes taking messages and redirecting calls as instructed
- Flexible Printing/Scanning/Fax packages
- Mail Management which includes collection of your mail from our PO Box and delivered to your office
- Secure high speed internet, fast bandwidth and dedicated connection
- Office Administrative Support Services which include typing, filing and data entry
- Reception Meet and Greet by a friendly and professional full time receptionist



# CONTACTS

**We offer a personalised end-to-end service that goes beyond the expected**

## **ABBAS MEGHJI - Managing Partner**

Empire Heights Tower B, Podium Level 3, Business Bay

PO Box 124253 - Dubai, United Arab Emirates

**UAE:** +971 (50) 458 5574 **Qatar:** +974 3369 8044

Tel: + 971 4446 2061 Fax: + 971 4446 2099

Email: [abbas@mena-consultancy.com](mailto:abbas@mena-consultancy.com)

Web: [www.mena-consultancy.com](http://www.mena-consultancy.com)

## **ASSOCIATE OFFICE - QATAR**

**AFRENO (A QFC approved Support Services Provider)**

**ABDULLAH TARMOOM - Managing Partner**

Markhiya Zone 64, Doha, State of Qatar

PO Box 2896, Building 156, Khalifa Street 370,

Mobile: +974 5585 2704

Tel: +974 4487 1480

Email: [abdullah.tarmoom@afreno.com](mailto:abdullah.tarmoom@afreno.com)

Web: [www.afreno.com](http://www.afreno.com)